

FIRST UNITED METHODIST CHURCH

201 Monroe Street
Jefferson City, MO 65101
(573) 635-6886

APPLICATION FOR EMPLOYMENT

POSITION: _____

NAME: _____ DATE: _____

Other names by which you may have been known: _____

ADDRESS: _____
Street City State Zip

TELEPHONE NUMBER(S) _____ (home, work, cell)
_____ (home, work, cell)

Are you authorized to work in the United States on an unrestricted basis? _____

Driver's License Number _____ State Issued _____

Have you ever been accused of, convicted of or plead guilty to a felony or misdemeanor? _____ (Conviction will not necessarily disqualify an applicant from employment)

If yes, describe the conditions: _____

EDUCATION	NAME AND LOCATION OF SCHOOL	DIPLOMA/ DEGREE
High School		
College/University		
College/University		
Other Training/Education		

EMPLOYMENT HISTORY

May we contact your present employer? _____

Most Recent Employer		Address	Telephone
Date Started (month/year)		Starting Position	
Date Left (month/year)		Position on Leaving	
Name and Title of Supervisor			
Description of Duties		Reason for Leaving	
Previous Employer		Address	Telephone
Date Started (month/year)		Starting Position	
Date Left (month/year)		Position on Leaving	
Name and Title of Supervisor			
Description of Duties		Reason for Leaving	
Previous Employer		Address	Telephone
Date Started (month/year)		Starting Position	
Date Left (month/year)		Position on Leaving	
Name and Title of Supervisor			
Description of Duties		Reason for Leaving	

Please include three references and list any additional information you feel we should know regarding any of the above employment situations or any situation previous to those listed above:

APPLICANT CERTIFICATION AND AGREEMENT

PLEASE READ CAREFULLY

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that any false statement, omission or misrepresentation may result in the rejection of my application and my candidacy for this position and any other position within the Church. In the event that I am hired and any misrepresentations are subsequently revealed, grounds for immediate termination exist.

I authorize the Church to make an investigation of any of the facts set forth in this application and to request a criminal background check from an appropriate law enforcement agency. I release the Church and all of its agents and my former employers and all of their agents who supply written and/or oral references from any and all liability resulting from this investigation.

Since employment at this institution is on an "at-will" basis, either the employee or the Church may terminate employment at any time, with or without notice, for any reason not prohibited by law. In consideration of my employment, I agree to conform to the rules and regulations of the Church.

Signature _____ Date _____