

**FIRST UNITED METHODIST CURCH  
MINISTRY SUPPORT TEAM  
September 19, 2017**

STAFF:

Daniel Hilty  
Karen Taylor  
Chelsey Hillyer  
Jerry Kelly  
Lindsey Dunn

MEMBERS:

Julie Allen	
Anna Holt	Dee Dee Shelton
Christina Barnett	Ginger Meyer
Melinda Bentley	Jane Rackers
Katie Doman	Mark Holzem
Darryl Engelhardt	Ryan Freeman
Doug Bartley	Pauline McIlroy

EXCUSED ABSENCES:

Chuck Uptergrove

GUESTS:

None

WELCOME:

Dee Dee Shelton, chairperson, welcomed the members and staff to the September meeting of the Ministry Support Team which was held in Room 107. Dee Dee gave the opening prayer.

Central Methodist University Presentation

The Reverend David Hutchison, Executive Director for Advancement & Alumni Programs at CMU gave a presentation. He provided information about the current student numbers and the purpose of the university. He wanted to strengthen the relationship with FUMC and asked that we consider whether to contribute to an endowment fund that would ultimately fund student interns to work in small churches that cannot afford to pay professional staff.

Minutes

The minutes of the August 2017 meeting were reviewed. Anna noted that she had not attended August meeting so her name should not appear as an attendee. The minutes were approved as amended.

### PASTOR REPORTS:

Karen provided a handout that set out a new staffing structure. The managers are meeting with staff and establishing job descriptions. They are planning to implement annual performance reviews. The pastors are asking MST members to volunteer to mentor staff members.

Daniel reported that Common Ground is waiting to receive its 501(c) status. In the meantime, FUMC will serve as an “affiliate designee” for the purpose of receiving donations that will pass through to Common Ground. Staff will report to MST annually on the pass through numbers. Darryl moved to approve and Julie seconded. All in favor.

FUMC has been asked to consider an affiliation with the Russellville Methodist Church when their pastor retires next year. Discussions are ongoing and no decision has been made. No final decision would be made to accept the affiliation with Russellville without a full vote of the FUMC congregation.

Chelsey is working on the paperwork for ordination. Evaluators will be at FUMC to observe Chelsey and will ask to meet with others to discuss how she’s doing.

### MINISTRIES:

MST Retreat – September 30 from 9:00 a.m. until noon at First Christian Church.  
MST – Christina Barnett will be the chair for 2018.

Music Ministry – The music ministry submitted a written request to spend \$5,150 from the Craver trust for equipment. Katie moved to approve and Doug seconded. All in favor.

Project Homeless Connect – Staff will use \$500 from the Mission Fund line item to support Project Homeless Connect. It will become part of the benevolence fund.

### POLICY GOVERNANCE REVIEW

Discussion of the new draft of the Policy Governance was tabled to the October meeting.

### JULY FINANCIALS:

Jerry provided the written report of the financial summary as of August 2017. Jerry reported that he is addressing issues raised by the latest Annual Independent Accountant’s Review. He has moved some funds into CDs to

reduce risk of exceeding FDIC insurance limits. Jerry will continue to address audit matters and report next month.

Per MST request, Jerry provided a handout that set out attendance numbers for August 2017. He was asked to also provide attendance numbers for prior years. Jerry reported that he has not yet received a bill for Chelsey's moving expenses. Jerry also reported on water damage after the rainstorm last night.

FIRST PRAISES AND CONCERNS:

CALENDAR ITEMS:

**Trunk or Treat: October 29 from 6:00 to 8:00**

**Next Meeting – Tuesday, October 17, 2017**

**MST Retreat – September 30, 2017**

**MST serves Community Dinner – October 26, 2017**

Executive Session:

Lindsey Dunn informed MST that she is resigning. She will stay until December 14, 2017. Karen will lead the search for a replacement.

Meeting was adjourned.

Jane A. Rackers  
Secretary